

# Five Colleges of Ohio Access Services Subcommittee

Updated: April 15, 2020

---

## Charge

The Five Colleges of Ohio Access Services Subcommittee promotes best practices and innovations in access services, including circulation, interlibrary loan, course reserves, stacks management, building security, accessibility, student employment, and other areas related to users' experiences of access to library services. The subcommittee works together, and with our partners in OhioLINK, to:

- Develop and manage policies that govern consortial borrowing/lending
- Evaluate and recommend new services or changes to existing services with potential to enhance operational efficiency or improve users' experiences of the libraries
- Foster collaborative learning through both formal training and informal knowledge sharing

## Subcommittee Chair

The subcommittee will appoint a rotating chair for a one year term with the option to serve one additional term. The chair will be responsible for calling meetings, setting the agenda with input from the other members, and representing the subcommittee in other consortial meetings when appropriate.

**Current Chair:** Currently open

## Meeting Schedule

The subcommittee will meet at least twice per year (in-person and/or virtual) and will provide minutes to the sponsoring director from the Five Colleges of Ohio Library Committee.

## Director Liaison

The Library Committee will appoint a director liaison who will serve as a resource for the library subcommittees to help ensure that the activities of the subcommittees are in alignment with larger consortial strategic directions. The director liaison may be invited to attend subcommittee meetings, but regular attendance is not expected. The subcommittee will relay meeting minutes to the liaison.

**Current Liaison:** Dee Peterson, Ohio Wesleyan University

## Funding

The Access Services Subcommittee may draw upon funds from the consortial meetings and training budgets to accommodate modest meal, transportation, and professional development expenses. Further requests for funding should be submitted to the Library Committee for review.

## Members

- Michael Buttrey (Chair), Head of Access Services, College of Wooster
- Debra Andreadis, Deputy Director, Denison University
- Jennifer Beck, Library Services Supervisor, Kenyon College
- Graham Coursey, Assistant Access Services Manager, Kenyon College
- Michelle Fidler, Library Services Supervisor, Kenyon College
- Kent Huffman, Library Associate I, Denison University
- Alex Mann, Library Access Services Supervisor, Kenyon College
- Pamela Magelaner (past-Chair), Circulation Supervisor, Denison University
- Pamela Majors, Circulation Manager, Ohio Wesleyan University
- Alena Michal, Access Services Evening Supervisor, College of Wooster
- Carol Miller, Library Associate II, Denison University
- Dottie Sines, Interlibrary Loan Associate, College of Wooster
- Mark Wicker, Assistant Circulation Manager, Ohio Wesleyan University