

COLLECTION SHARING AND CONSOLIDATION

Within the Consortium, the purpose of Collection Sharing and Consolidation is to build the strongest possible collection/s of U.S. Government Publications. To this end, each library will collect and hold documents within the parameters of:

- 1) the collection development policies of the college
- 2) Federal Depository guidelines
- 3) cooperative acquisition plans and item selections
- 4) cooperative “housing” or donation of older materials to another school to create more complete and stronger collections at single locations, creating the “Primary Collection” of that agency within the Consortium.

As a part of the Historical Documents Cataloging Project, materials will be evaluated for possible transfer to another school to implement #4.

Procedure:

- a) School #1 completes their retrospective conversion assignment of a particular agency. It is assumed that the school with the original assignment will have strong holdings in that agency and a desire to continue to hold/develop that collection.
- b) School #1 notifies schools #2-5 of the availability of records for that agency on CONSORT. School #1 may also alert the others of their “holes” and particular needs and desires for this agency.
- c) Schools #2-5 link their holdings taking note of “holes” in the holdings of the Primary Collection in series, annual reports, multi-part sets, etc.
- d) Before cataloging on OCLC or processing for original cataloging, the documents can be offered to school #1 for addition to the “Primary Collection”. School #1 is not bound to accept the document/s and, if accepted, it becomes their property.
- e) It is understood that for various reasons any school may continue to hold any document they chose to retain, whether it or not it fits the above criteria for transfer.

EC

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