



The Five Colleges of Ohio
Vendor Authorization for Automatic Deposits (ACH Credits)

Submission of this form serves as authorization for Accounts Payable to initiate Vendor ACH credit items via EFT/direct deposit. The completed form can be emailed to velazquezs@ohio5.org.

I. Vendor Information:		
Company Name:		
Mailing Address:		
II. Request to (select one):		
<input type="checkbox"/> Initiate Direct Deposit	<input type="checkbox"/> Modify Direct Deposit	<input type="checkbox"/> Terminate Direct Deposit
III. Banking Information		
Name of Bank or Financial Institution:		
Bank Address:		
ABA/Routing Number (9 digits):		
Account Number:		
IV. Vendor Certifications/Authorization		
<p>I hereby authorize The Five Colleges of Ohio to initiate credit entries (deposits) and, if necessary, debit entries and adjustments for any credit entries transmitted in error to the account and banking institution designated on this authorization form.</p> <p>This authority is to remain in effect until The Ohio Five has received written notification of termination. The termination notice must be received in such time and manner as to afford The Five Colleges of Ohio and the banking institution reasonable opportunity to modify the standing instructions.</p>		
Printed Name:		
Title:		
Authorized Signature and Date:		